

The City of Spokane

Weekly News Update for Oct. 31

Stay up-to-date on City of Spokane and employee news with our weekly Employee Update.

Open Enrollment is Next Week

2024 benefits open enrollment is **Monday, Nov. 6, 2023 through Friday, Nov. 17, 2023** for a January 1, 2024 effective date. An open enrollment guide will arrive at your mailing address prior to open enrollment.

If you can say “yes” to any of the following questions, you must access PeopleSoft during open enrollment:

- Do you want to change medical plans; Premera to Kaiser or Kaiser to Premera?
- Do you want to review or change family coverage?
- Do you want to cover a dependent child, up to age 26, not currently on your medical and/or dental plan?
- Do you want to contribute to the Flexible Spending Health or Flexible Spending Dependent Care accounts in 2024? NOTE: Even though you are contributing during 2023, you still need to re-enroll during open enrollment for 2024!

Click here to view the [open enrollment guide](#). This guide will also be sent, via USPS, to your mailing address as it appears in PeopleSoft. This guide will walk you through the Open Enrollment Process.

If you have any questions, please contact Employee Benefits at 625-6565 or via e-mail at eracb@spokanecity.org.

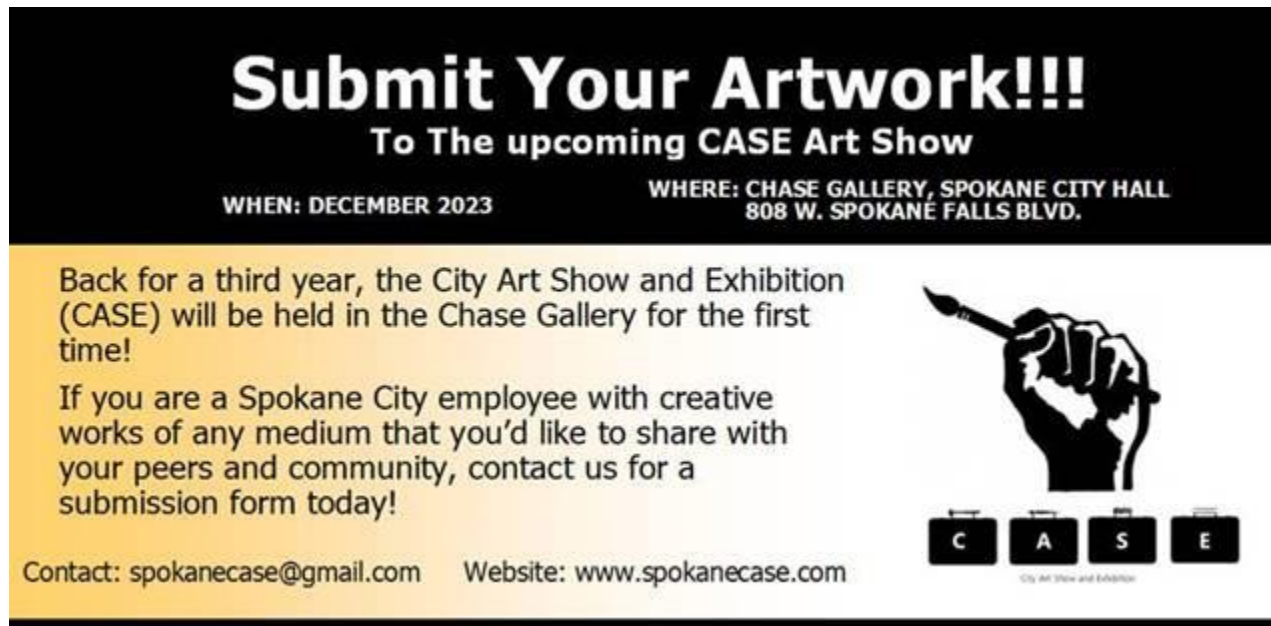
Caps, Jackets, Polo Shirts...oh my!

The City's [online employee store](#) is open **NOW through Thursday, Nov. 16**. Check it out for items you would like to purchase and have the City's logo embroidered on it. Completed orders will be distributed from City Hall and other City facilities as needed in December. There is a rack of various popular items and size samples on the 2nd floor of City Hall (west door) if you would like to try them on for size before you order. For specific questions like sizing, color, etc, please contact our coordinator Lori Humphrey at lulupromotion@aol.com or (509) 534-7477.



CASE Seeking Artwork

CASE is a non-profit art team founded in 2021 with the mission of celebrating and showcasing the creative works of employees of the City of Spokane. If you would like to participate in the December art show contact spokanecase@gmail.com for a submission form.




Submit Your Artwork!!!
To The upcoming CASE Art Show

WHEN: DECEMBER 2023 **WHERE: CHASE GALLERY, SPOKANE CITY HALL
808 W. SPOKANE FALLS BLVD.**

Back for a third year, the City Art Show and Exhibition (CASE) will be held in the Chase Gallery for the first time!

If you are a Spokane City employee with creative works of any medium that you'd like to share with your peers and community, contact us for a submission form today!

Contact: spokanecase@gmail.com Website: www.spokanecase.com



C A S E
CITY ART SHOW AND EXHIBITION

More Information to Assist You

Here are some more resources from our Employee Assistance Program:

[Elder Care Handbook](#)

Plan for the future with the Elder Care Handbook.

Employee Information Portal (covid19.spokanecity.org/)

Remember, this Employee Information Portal is a great resource for employees to stay current on what's happening with the COVID-19 response. The [Employee Information Portal](https://covid19.spokanecity.org/) can be accessed from work or home, using a computer or mobile device. All of the emailed information we have sent to employees is archived here.