# The City of Spokane

# Weekly News Update for June 14

Stay up-to-date on City of Spokane and employee news with our weekly Employee Update.

# **Juneteenth Holiday Information**

Juneteenth is a holiday celebrating the emancipation of black slavery in the United States, which the Washington state Legislature recognized as a legal state holiday. This year, June 19th falls on a Sunday. Therefore, Juneteenth will be observed on Monday, June 20, and impacted City offices will be closed that day.

Like Martin Luther King Jr's birthday, on that day, offices at City Hall, Municipal Court, Community Justice Services, the Prosecutor's Office, and the Public Defender's Office will be closed. For the most part, all other City facilities and functions including Parks, Police and Fire will operate on a normal schedule.

Employees who work in these closed offices shall not have the option of working on that day. Additional floating holiday hours will be added to employee leave banks and deducted in accordance with their normally scheduled work shift. If there is an identified essential need for employees in these closed offices to work on this day, please work with your supervisor, who should contact your department's Human Resources Analyst to evaluate/authorize. Work authorizations must be obtained through Human Resources by Thursday, June 16.

Project and temp seasonal employees in closed offices should not work on this day without prior authorization. Employees normally assigned to these closed locations who are in a teleworking status follow the same protocol, and do not have the option of working on that day.

For the majority of City employees, represented and non-represented, Juneteenth will be recognized as a floating holiday consistent with City practice and the respective collective bargaining agreement provisions applicable to floating holidays. Public Safety groups will follow the specific language and practices relative to their collective bargaining agreements.

#### **Food Trucks Are Downtown**

Food trucks are back just in time for summer! Enjoy some tasty local food during your lunch break.

- <u>Riverfront Eats</u> Tuesdays (June August), 11 a.m. 2p.m.
  Orange Howard St. Bridge at Riverfront Park
- <u>Food Truck Fridays</u> Fridays (June August), 11 a.m. 2 p.m.
  211 North Wall Street

### More Information to Assist You

Here are some more resources from our Employee Assistance Program:

#### Dealing with Work Stress

It's normal—even helpful—to experience some stress at work. The right level of stress can sharpen your thinking and motivate you to do good work. However, too much stress, endured for too long, can be draining. It can be bad for your health, your relationships, and the quality of your work. Also, your reactions to excess stress can have a negative effect on the people around you.

How can you deal with unhealthy and unproductive work stress? Click here are some tips.

#### Learn to Manage Stress

Everyone feels stress at one time or another. It's a normal and healthy reaction to change or a challenge. However, stress that goes on for more than a few weeks can affect your health. Keep stress from making you sick by learning healthy ways to manage it.

## Employee Information Portal (covid19.spokanecity.org/)

Remember, this Employee Information Portal is a great resource for employees to stay current on what's happening with the COVID-19 response. The <a href="Employee Information Portal">Employee Information Portal</a> can be accessed from work or home, using a computer or mobile device.