

The City of Spokane

## Weekly News Update for April 4

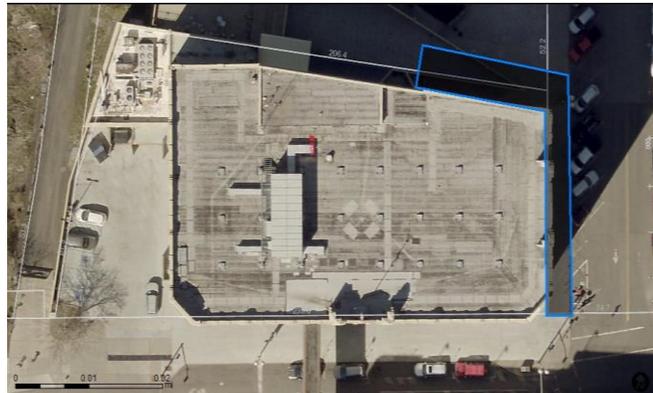
*Stay up-to-date on City of Spokane and employee news with our weekly Employee Update.*

### **City Hall Construction**

The Facilities Department is coordinating the replacement of the roof at City Hall. This work includes the removal of the existing roofing material and insulation, relocation of multiple roof drains, installation of new insulation which will meet current energy codes, and a new roof membrane on each of the five various roof sections of City Hall.

Post Street is closed between Spokane Falls Boulevard and the Post Street Bridge through May (weather permitting). All employee entrances are open and the Post Street public entrance will reopen Wednesday, April 5.

As work on the roof proceeds, there will be slight disruptions on the 7<sup>th</sup> floor during the relocation of the roof drains, which will require drilling through the concrete roof structure and alterations to the drain lines above the 7<sup>th</sup> floor drop ceiling. Work necessary to relocate the first roof drain is currently scheduled for the week of Monday, April 10 (weather permitting) and is expected to take two days. More specific information will be provided as it becomes available. The second drain (east end) is tentatively scheduled for the first week of May. Facilities will make every attempt to provide notice in advance of that work to allow for any adjustments to staff working locations and hours.



Thank you for your patience while we work through this important project. Please feel free to [contact the Facilities Department](#) with any questions.

### **New Employee Assistance Program (EAP) Provider**

The Employee Assistance Program has a new provider, Deer Oaks EAP Services. We are pleased to announce Deer Oaks will begin providing services to all City of Spokane full-time, benefited employees, qualified dependents and household members. [More information is available on SharePoint.](#)

**Save the Date for the Employee Awards - Riverfront Park – Pavilion**



Photo by James Richman

**2022 City of Spokane  
Annual Employee Awards Ceremony**

April 12, 2023

4PM-5:30PM



*Julie Hoodward*



## **Spokane Bike Swap and Expo**



This year the City of Spokane will have a table at the 2023 Bike Swap and Expo to help our employees find their perfect commuter bike, ask questions, and maybe get a sweet swag bag full of accessories that can make for a safe bike commute. Members from the Bicycle Advisory Board will be available to answer any questions and hand out swag bags, while supplies last, to employees that visit our table and show their City ID.

We hope to see you there! For more information on the event, please visit [Spokane Bike Swap](#).

## **Free Say Yes! COVID Tests Ending May 11**

The Washington State Department of Health (DOH) is announcing its free at-home testing program Say Yes! COVID Test (SYCT) is ending Thursday, May 11. That means you only have two more months to get free, rapid, at-home test kits delivered to your home. [Click here](#) and enter your zip code to see if test kits are available in your area.

## **More Information to Assist You**

*Here are some more resources from our Employee Assistance Program:*

### [How to Deal with Grief](#)

Grief is the normal response of sorrow, emotion, and confusion that comes from losing someone or something important to you. It is a natural part of life. Grief is a typical reaction to death, divorce, job loss, a move away from family and friends, or loss of good health due to illness.

### [Tax-Time Scams](#)

Tax scams proliferate during the income tax filing season. Protect yourself and avoid becoming a victim of these crimes. [Read](#) the Internal Revenue Service (IRS) scam warnings.

## **Employee Information Portal** ([covid19.spokanecity.org/](https://covid19.spokanecity.org/))

Remember, this Employee Information Portal is a great resource for employees to stay current on what's happening with the COVID-19 response. The [Employee Information Portal](#) can be accessed from work or home, using a computer or mobile device. All of the emailed information we have sent to employees is archived here.